## South Carolina Department of Public Salety - South Carolina State Transport Police

2011-483.7



**USDOT#** 2159569

Legal: SEA TURTLE TRANSPORTATION LLC

Operating (DBA):

MC/MX #:

ld #:

Federal Tax II

Review Type: Safety Audit - New Entrant

Interstate intrastate

Location of Review/Audit: Company Facility in the U.S.

Scope: **Entire Operation**  Territory: F

Operation Types

N/A

Non-HM N/A

Business: Corporation

12/31/2011

Shipper: Cargo Tank: N/A N/A

**Gross Revenue:** 

\$0

for year ending:

Company Physical Address:

Carrier:

1413 CLANCY ROAD

MOUNT PLEASANT, SC 29466, UNITED STATES

Contact Name: NICHOLAS MILLER

Phone numbers: (1) 8436141165

(2)

Fax

E-Mali Address: cosis@windtream.net

Company Malling Address:

1413 CLANCY ROAD

MOUNT PLEASANT, SC 29466, UNITED STATES

Carrier Classification

Other

Cargo Classification

**Passengers** 

Does carrier transport placardable quantities of HM? No

Is an HM Permit required?

No

Owned Term Leased Trip Leased

Driver Information

< 100 Miles:

inter Intra Average trip leased drivers/month: 0

Total Drivers: 1

>= 100 Miles:

**CDL Drivers:** 

Equipment

Minibus, 16+

Owned Trip Leased Term Leased

Power units used in the U.S.:

1

Percentage of time used in the U.S.:

100



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# Part A

QUESTIONS regarding this report or the Fedreal Motor Carrier Safety or Hazardous Materials rules maybeaddress to the Office of Motor Carriers at:

South Carolina State Transport Police / Motor Carrier Compliance Unit

10311 Wilson Blvd. / P.O. Box 1993, Blythewood, SC 29016

Phone: 803-896-5500 / Fax: 803-896-5526

This SAFETY AUDIT will be used to assess your safety compliance.

Person(s) interviewed:

Name: NICHOLAS MILLER

Title: PRESIDENT

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# Part B - Questions and Answers

Fait D - Questions and Answers	
in asterisk (*) beside an answer indicates an area of non-compliance by the motor carrier, and negatively affects the results of th	e audit.
Question General # 1 Section # 387.7(a) Acute	Answer
Does the carrier have the required minimum level of financial responsibility in effect (property carrier)?	N/A
Comments	
Question General # 2 Section # 387.7(d) Critical	Answer
Does the carrier have required proof of financial responsibility (property carrier)?	N/A
Comments	
Question General # 3 Section # 387.31(a) Acute	Answer
Does the carrier have the required minimum level of financial responsibility in effect (passenger carrier)?	N/A
Comments	
Question General # 4 Section # 387.31(d) Critical	Answer
Does the carrier have required proof of financial responsibility (passenger carrier)?	N/A
Comments	
Question General # 5 Section # 13901 (392.9a(a)(1))	Answer
Is the motor carrier authorized to conduct interstate operations in the United States?	N/A
Comments	
Question General # 6 Section # 390.15(b)(1)	Answer
Can the carrier provide a complete accident register of recordable accidents?	Yes
Comments	
Question General # 7 Section # 390.15(b)(2) Critical	Answer
Does the carrier have copies of all accident reports required by States or other government entities or insurers?	Yes
Comments	
Question General # 8 Section # 390.3(e)	Answer
s the carrier knowledgeable of the FMCSRs/HMRs?	Yes

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Question General # 9 Section # 390.21	Answer
Does the carrier know the commercial motor vehicles marking requirements?	No *
Comments	
Carrier only have Party Bus on vehicle not the legal name.	
Question Driver # 1 Section # 391.51(a) Critical	Answer
Does the caπier maintain complete driver qualification files?	Yes
Comments	
<b>SOME STATE</b>	
Question Driver # 2 Section # 391.11(b)(4) Acute	Answer
Is the carrier using physically qualified drivers?	Yes
Comments	
Comments	
Question Driver # 3 Section # 391.45(a), 391.45(b) Critical	Answer
Does available evidence indicate the motor carrier has used a driver without a medical certificate or with an	No
expired medical certificate?	
Comments	
Question Driver # 4 Section # 391.15(a) Acute	Answer
ls the carrier using any disqualified drivers?	No
Comments	
Question Driver # 5 Section # 391.51(b)(2) Critical	Answer
Does the carrier maintain driving inquiry data in driver qualification files?	Yes
Comments	
Question Driver # 6 Section # 382.115(a), 382.115(b) Acute	Answer
Has the carrier implemented an alcohol and/or controlled substances testing program?	Yeş
Comments	
Question Driver # 7 Section # 382.213(b) Acute	Answer
Has the carrier used drivers who have used controlled substances?	No
Comments	
Comments	
Question Driver # 8 Section # 382.215 Acute	Answer
Has the carrier used a driver who has tested positive for a controlled substance?	No
<u>Comments</u>	

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Question Driver # 9 Section # 382.201 Acute	Answer
Has the carrier used a driver known to have an alcohol concentration of 0.04 or greater?	No
Comments	
Question Driver # 10 Section # 382.505(a) Acute	Answer
Has the carrier used a driver found to have an alcohol concentration of .02 or greater but less than .04 within 24	No
hours of being tested?	.,,
Comments	
Question Driver # 11 Section # 382.301(a) Critical	Answer
Has the carrier ensured that drivers have undergone testing for controlled substances prior to performing a	Yes
safety sensitive function?	
Comments	
Question Driver # 12 Section # 382.303(a) Critical	Алзжег
Has the carrier conducted post accident testing on drivers for alcohol?	Yes
The the define solidates post decident testing of all void to allocates.	100
Comments	
Question Driver # 13 Section # 382.303(b) Critical	Answer
Has the carrier conducted post accident testing on drivers for controlled substances?	Yes
Comments	
Question Driver # 14 Section # 382.305 Acute	Answer
Has the carrier implemented random testing program?	Yes
Comments	
Question Driver # 15 Section # 382.305(b)(1) Critical	Answer
Has the carrier conducted random alcohol testing at an annual rate of not less than the applicable annual rate or	Yes
prorated rate of the average number of driver positions?	
Comments	
Question Driver # 16 Section # 382.305(b)(2) Critical	Anguer
Has the carrier conducted controlled substance testing at the applicable prorated rate of not less than the	Answer Yes
applicable annual rate of the average number of driver positions?	100
Comments	
Question Driver # 17 Section # 40.305(a)	Answer
Has the carrier conducted the required return-to-duty tests on employees returning to safety-sensitive functions?	Yes
Comments	

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Question Driver # 18 Section # 40.309(a)	Answer
Is the carrier conducting follow-up testing as directed by the Substance Abuse Professional?	Yes
Comments	
Question Driver # 19 Section # 382.211 Acute	Answer
Has the carrier used a driver who has refused to submit to an alcohol or controlled substances test required under Part 382?	No
Comments	
Question Driver # 20 Section # 382.503 Critical	Answer
Has the carrier used a Substance Abuse Professional as required by 49 CFR Part 40 Subpart O?	Yes
Comments	
Question Driver # 21 Section # 383.23(a) Critical	Answer
Has a driver operated a commercial motor vehicle without a current operating license, or a license, which hasn't been properly classed and endorsed?	No
Comments	
Question Driver # 22 Section # 383.37(a) Acute	Answer
Has the motor carrier knowingly allowed it's drivers who's CDLs have been suspended, revoked or canceled by a state, have lost the right to operate a CMV in a State, or have been disqualified from operating a CMV to operate a commercial motor vehicle?	No
Comments	<del></del>
Question Driver # 23 Section # 383.51(a) Acute	Answer
las the motor carrier knowingly allowed, required, permitted, or authorized a driver to drive who is disqualified to drive a commercial motor vehicle?	No
Comments	
Question Operations #1 Section # 395.1(e)(1), 395.1(e)(2)	Answer
Does the carrier have a system for recording hours of duty status on 100/150- mile radius drivers, and are they properly utilizing the 100/150 air-mile radius exemption?	Yes
Comments	
Question Operations # 2 Section # 395.8(a) Critical	Answer
Does the carrier require drivers to make a record of duty status?	Yes
Comments	
Question Operations # 3 Section # 395.8(i) Critical	Answer
Does the carrier require drivers to submit records of duty status within 13 days?	Yes
<u>Comments</u>	

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Question Operations # 4 Section # 395.8(k)(1) Critical	Answer				
Can the carrier produce records of duty status and supporting documents for selected drivers?					
Comments					
Question Operations # 5 Section # 395.3(a)(1) Critical	Answer				
Has the carrier allowed driver(s) to exceed the 11-hour rule? (Property)	N/A				
Comments					
Question Operations # 6 Section # 395.3(a)(2) Critical	Answer				
Has the carrier allowed driver(s) to exceed the 14-hour rule? (Property)	N/A				
Comments					
Question Operations # 7 Section # 395.3(b)(1) Critical	Answer				
Has the carrier allowed driver(s) to drive after having been on duty more than 60 hours in 7 consecutive days? (Property)	N/A				
Comments					
Question Operations # 8 Section # 395.3(b)(2) Critical	Answer				
Has the carrier allowed driver(s) to drive after having been on duty more than 70 hours in 8 consecutive days? (Property)	N/A				
Comments					
Quastion Operations # 9 Section # 395.5(a)(1) Critical	<u>Answer</u>				
las the carrier allowed driver(s) to exceed the 10 hour rule? (Passenger)	No				
Comments					
Question Operations # 10 Section # 395.5(a)(2) Critical	Answer				
las the carrier allowed driver(s) to exceed the 15 hour rule? (Passenger)	No				
Comments					
Question Operations # 11 Section # 395.5(b)(1) Critical	Answer				
las the carrier allowed driver(s) to drive after having been on duty more than 60 hours in 7 consecutive days? Passenger)	N/A				
Comments					
Question Operations # 12 Section # 395.5(b)(2) Critical	Answer				
las the carrier allowed driver(s) to drive after having been on duty more than 70 hours in 8 consecutive days? Passenger)	No				
Comments					

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Question Operations # 13 Section # 395.8(e) Critical	Answer
Does available evidence indicate a selected driver has prepared a false record of duty status?	No
Comments	
Question Operations # 14 Section # 392.2 Critical	Answer
Does the motor carrier ensure that drivers operate commercial motor vehicles in accordance with the laws, ordinances, and regulations of the jurisdictions in which they are operating?	Yes
Comments	
Question Operations # 15 Section # 392.9(a)(1) Critical	Answer
Does the carrier ensure that drivers are not permitted to drive a vehicle without the cargo properly distributed and adequately secured?	N/A
Comments	
Question Operations # 16 Section # 392.4(b) Acute	Answer
lave any drivers operated a commercial motor vehicle while under the influence of, or in possession of, narcotic lrugs, amphetamines, or any other substances capable of rendering the drivers incapable of safety operating notor vehicles?	No
Comments	
Auestion Operations # 17 Section # 392.5(b)(1) Acute	Answer
lave any drivers operated a commercial motor vehicle while under the influence of, or in possession of, ntoxicating beverages?	No
Question Operations # 18 Section # 392.5(b)(2) Acute	Answer
lave any drivers operated a commercial motor vehicle within 4 hours of having consumed intoxicating everages?	No
Comments	
tuestion Maintenance # 1 Section # 396.3(b) Critical	Answer
an the carrier produce maintenance files for requested vehicle(s)?	Yes
comments	
uestion Maintenance # 2 Section # 396.17(a) Critical	Answer
an the motor carrier produce evidence of periodic (annual) inspections for selected vehicles?	Yes
omments	
uestion Maintenance # 3 Section # 396.11(a) Critical	Answer
ces the motor carrier require drivers to complete vehicle inspection reports daily?	N/A
comments	
arrier only have on bus	

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Question Maintenance # 4 Section # 396.11(c) Acute	Answer				
Does the carrier ensure that out-of-service defects listed by the driver in the driver vehicle inspection reports are corrected before the vehicle is operated again?					
Comments					
Question Maintenance # 5 Section # 396.9(c)(2) Acute	Answer				
Does the carrier ensure vehicles that have been declared "out-of-service" do not operate before repairs have been made?	Yes				
Comments					
Question Maintenance # 6 Section # 396.19	Answer				
Is the carrier using qualified inspectors (mechanic) and maintaining evidence of the inspector's qualifications?	Yes				
Comments					
Question Maintenance # 7 Section # 396.3	Answer				
Can the carrier explain its systematic, periodic maintenance program?	Yes				
Comments					
Question Other # 1 Section # 375.211	Answer				
Does the carrier participate in an Arbitration Program?	Yes				
Comments					
Question Other # 2 Section # 13702	Answer				
Does the carrier assess shipper freight charges based upon published tariffs?	N/A				
Comments					
Question Other #3 Section #375.401(c)	Апвжег				
Does the carrier provide reasonably accurate estimates of moving charges?	N/A				
Comments					
Question Other # 4 Section # 375.407(a), 375.703(b)	Answer				
las the carrier avoided "hostage freight" or other predatory practices?	N/A				
Comments					
Question Other # 5 Section # 387.301(a), 387.301(b)	Answer				
Does the HHG carrier have sufficient levels of public liability and cargo insurance?	N/A				
Comments					

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Question Other # 6 Section # 375.215	Answer
Does the carrier have a published tariff and is the motor carrier changing the applicable rate (375.215).	N/A
Comments	
Question Other # 7 Section # 375.213	Answer
Can the motor carrier identify the five documents required to be given to a prospective individual shipper prior to executing an order for service?	N/A
Comments	
Question Other # 8 Section # 37 subpart H	Answer
Does the carrier have the means to provide accessible over-the-road bus (OTRB) service on a 48-hour advance notice basis by its owned or leased OTRBs?	Yes
Comments	
Question Other # 9 Section # 37 subpart H	Answer
If the carrier does not have the means then does the carrier have an arrangement with another carrier that operates accessible OTRBs?	Yes
Comments	

Note: No Hazardous Materials questions were asked because the carrier does not carry Hazardous Materials in Interstate Commerce.





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# Part B

Your Proposed Safety Audit Result is: PASS

# **Explanation of Scoring Methodology**

Factor	Failed Questions		Performance	Total	Factor
	Critical	Acute	Test Status	Points	Status
1. General	0	0	-	0	PASS
2. Drive	0	0	_	0	PASS
3. Operations	0	0	-	o	PASS
4. Maintenance	0	0	PASS - 0.00 %	0	PASS
5. Hazardous Materials	_		_	_	
6. Accidents	-	-	PASS - 0.00	_	PASS
SUM	0	0		0	PASS

Result: Carrier has adequate basic safety management controls in place.

NOTE: Carrier has the right to request a review of this determination if there are factual or procedural disputes.

#### HOW THE SA IS SCORED

FACTORS - The Federal Motor Carrier Safety and Federal Hazardous Material Regulations are categorized into six factors. Multiple questions address the various factors. The Part B Question & Answer Report lists the CFR section numbers related to each question.

CRITICAL/ACUTE - Questions are also defined as CRITICAL, ACUTE or neither depending on the significance of the underlying regulation. Questions are assigned a point value if they are incorrectly answered. Critical = 1 and Acute = 1.5. The point values are summed for each factor. Any factor with a point value of 3 or more is marked "FAILED".

OUT OF SERVICE (OOS) RATE - The Driver/Vehicle OOS rate is used in factor #4 as another question. If there have been more than three level 1, 2, or 5 North American Standard Inspections conducted over the past year, they will be summarized. If the summed OOS rate is over 34%, one additional point is assigned to that factor.

CRASH FACTOR - Carriers are defined as urban or non-urban in order to compensate for the higher crash risk of urban operations. Urban carriers are defined as those that operate within a 100 air-mile radius. The crash rate for a carrier is calculated as accidents per million miles traveled. Factor #6 is "FAILED" if the urban carrier crash rate exceeds 1.7 or the non-urban carrier crash rate exceeds 1.5.

OVERALL STATUS DETERMINATION - Any carrier with 3 or more "FAILED" factors is deemed to have failed the Safety Audit by having inadequate safety management controls in place to operate in the U.S.

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# Part B Requirements and/or Recommendations

- 1. Obtain a copy of each driver's driving record and review it annually.
- 2. Drivers may not have Commercial Driver Licenses (CDLs) from more than one state. Ensure that all drivers have only one current CDL that is not under suspension or revocation. Driver CDLs must also match the correct class of vehicle driven and have applicable endorsements for double/triple trailer, passenger, tank vehicle and/or hazardous material operation.
- 3. Review the circumstances under which a CDL is required. CDL and drug testing rules apply to both interstate and intrastate commerce.
- 4. Ensure that drivers provide a 10-year employment history on their employment application.
- Ensure that all drivers are fully and properly qualified before operating in interstate commerce. Maintain a complete file as required for each driver, documenting the qualification process.
- 6. Maintain all required controlled substance testing records including yearly summaries, quarterly summaries, test information, test results, records of training etc., as required by 49 CFR Parts 40 and 382 of the FMCSR.
- 7. Use of radar detectors or similar devices on commercial vehicles is illegal. Do not require or permit drivers to use them. Take appropriate disciplinary action against drivers if they are using such devices.
- 8. Do not schedule or require drivers to make trips requiring them to exceed posted speed limits in order to complete the run within the hours of service limits.
- Require all drivers to prepare complete and accurate records of duty status for each day, and to submit them within 13 days. Maintain all duty status records on file, with all supporting documents, for at least 6 months.
- 10. Ensure that all documents supporting records of duty status (such as toll, fuel repair and other on-the-road expense receipts, as well as invoices, bills of lading, dispatch records, etc.) are kept on file for at least 6 months.
- 11. Obtain from any driver used for the first time (or intermittently) a signed statement showing the total time onduty during the preceding seven (7) days and the time at which the driver was last relieved from duty.
- 12. Toll receipts and other on-the-road expense receipts, invoices, bills of lading, dispatch records, and other "supporting document" must be kept on file for six (6) months. This requirement also applies to records generated by the use of owner-operators. You may keep legible photocopies in lieu of originals.
- 13. If you want some drivers to use the 100 air-mile radius exemption, make sure that the drivers meet all terms of the exemption, including being released from duty no more than 12 hours from when they report for duty. Logs must be prepared if a driver does not meet the 12 hour requirement.
- 14. New & intermittently used drivers must provide a signed statement showing their total time on-duty for the seven days preceding any trip. These records must be kept on file for 6-months.
- 15. Ensure that all drivers' records of duty status (logs) are accurate. Check them against "supporting documents" to verify accuracy. Prohibit falsification of logs by any driver. Review the rules on supporting documents. Take appropriate action against drivers who falsify logs.
- 16. Establish a systematic maintenance records program for all vehicles. Maintain a complete file for each subject vehicle, recording all repair, maintenance and inspection operations performed.
- 17. Periodically review the maintenance and inspection records for all lease vehicles as required by Part 396 of the FMCSR. Keep a record to document these reviews and notify the vehicle owner of any violations detected.
- 18. Ensure that the persons or entities that perform preventative maintenance inspections on your equipment are abiding by agreed time or mileage intervals. Ensure that records are kept of such periodic preventative maintenance inspections. Take corrective action, if schedules are not being adhered to.

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- 19. Ensure that all drivers subject to pre-employment, random, reasonable cause, post accident, return to duty, and/ or follow-up controlled substance testing are tested as required by 49 CFR Parts 40 and 382 of the FMCSR.
- 20. DOT drug testing rules require that employers test for marijuana, cocaine, opiates, amphetamines, and phencyclidine (PCP).
- 21. Establish a system to control passenger-carrying drivers' hours of service. Do not dispatch drivers who don't have adequate hours available to complete assigned trips legally. Do not allow drivers to exceed the 10, 15, and 60/70-hour limits.
- 22. For questions about DOT numbers or biennial updates: 800-832-5660 or 703-280-4001 For questions about licensing, authority or MC numbers: 202-366-9805 For questions about insurance: 202-385-2423 For household goods complaints: 888-DOT-SAFT (888-368-7238)
- 23. FATIGUE BASIC PROCESS BREAKDOWN: Qualification and Hiring Process

# **DESCRIPTION OF PROCESS BREAKDOWN**

#### BASIC SPECIFIC RECOMMENDED REMEDIES

Implement Safety Improvement Practices: The following are recommended practices related to Qualification and Hiring.

- Ensure Moving Violation Records (MVR) for all prospective drivers are reviewed as part of the hiring process.
- Check with previous employers regarding Hours of Service violations.

## Passenger Carriers:

When hiring part-time or intermittent drivers with concurrent employment, verify current and recent Records
of Duty Status (RODs) as well as prior Hours of Service violations.

#### **Hazmat Carriers:**

- When querying applicants and previous employers for HAZMAT-handling positions, check if physical and stress demands have led to fatigue related violations.
- Carefully plan recruitment and hiring of seasonal and part-time HAZMAT drivers to meet demands without exceeding Hours of Service limitations.

# Seek Out Resources:

- You are encouraged to review your company's record at the following website: HTTP://
  AI.FMCSA.DOT.GOV/CSI. You will need to use your PIN Number that has been provided by the FMCSA. This
  website contains helpful safety resources. Please refer to the following resource numbers in the "Guidance"
  Section of the CSI web page that connects you with the reference materials in this website.
  - o Resource Number:
- Contact industry associations to get resources and ideas on safety improvement practices from other carriers in the industry.

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# 24. FATIGUE BASIC PROCESS BREAKDOWN: Policies and Procedures

#### DESCRIPTION OF PROCESS BREAKDOWN

#### BASIC SPECIFIC RECOMMENDED REMEDIES

Implement Safety Improvement Practices: The following are recommended practices related to Policies and Procedures.

- Develop a policy requiring drivers to report their available hours to dispatch during "check in" calls.
- Establish a policy that prohibits dispatchers from assigning a load to drivers without hours available to complete the load on time.

## Passenger Carriers:

- Establish policy and procedures that account for available hours for separate operations within-company, for intermittent drivers, and for "extended day."
- Develop a policy that discourages long-distance trips that depart at night and outlines acceptable routescheduling procedures.
- Develop a policy that prohibits drivers from deviating from the stated itineraries, and advises customers of this policy.

#### **Hazmat Carriers:**

 Develop clearly written policy and procedures for all personnel involved in accepting loads, assigning drivers, and establishing delivery schedules, taking into account the full operational process and enabling dispatchers to safely manage all types of HAZMAT loads within Hours of Service.

#### Seek Out Resources:

- You are encouraged to review your company's record at the following website: HTTP://
  AI.FMCSA.DOT.GOV/CSI. You will need to use your PIN Number that has been provided by the FMCSA. This
  website contains helpful safety resources. Please refer to the following resource numbers in the "Guidance"
  Section of the CSI web page that connects you with the reference materials in this website.
  - Resource Number:
- Contact industry associations to get resources and ideas on safety improvement practices from other carriers in the industry.

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# 25. FATIGUE BASIC PROCESS BREAKDOWN: Monitoring and Tracking Processes

## DESCRIPTION OF PROCESS BREAKDOWN

#### BASIC SPECIFIC RECOMMENDED REMEDIES

Implement Safety Improvement Practices: The following are recommended practices related to Monitoring and Tracking Processes.

- Implement an effective process for monitoring, tracking, and evaluating tracking all drivers' compliance with Hours of Service regulations and company policies.
- Promptly review all Records of Duty Status for Hours of Service violations and falsification.
- Ensure performance relating to regulations and company policies are documented.
- Evaluate all staff required to monitor drivers' fatigue (i.e. log clerks, payroll, dispatch).
- Evaluate the company's inspection results via FMCSA's website at http://ai.fmcsa.dot.gov/CSI.
- Ensure all Hours of Service training needs and training received are documented and monitored.
- Monitor the driver logs to ensure that their "check in" calls report their hours accurately.

## Passenger Carriers:

• Ensure that available hours account for rest periods, separate operations within-company, intermittent and relief drivers, and "extended day." Check in with drivers at pre-designated intervals.

## Seek Out Resources:

- You are encouraged to review your company's record at the following website: HTTP://
  AI.FMCSA.DOT.GOV/CSI. You will need to use your PIN Number that has been provided by the FMCSA. This
  website contains helpful safety resources. Please refer to the following resource numbers in the "Guidance"
  Section of the CSI web page that connects you with the reference materials in this website.
  - o Resource Number:
- Contact industry associations to get resources and ideas on safety improvement practices from other carriers in the industry.

# 26. UNSAFE DRIVING BASIC PROCESS BREAKDOWN: Policies and Procedures

#### DESCRIPTION OF PROCESS BREAKDOWN

## BASIC SPECIFIC RECOMMENDED REMEDIES

Implement Safety Improvement Practices: The following are recommended practices related to Policies and Procedures.

- Develop a policy requiring all drivers to submit copies of all inspections to carrier management within a designated timeframe.
- Develop a policy requiring all drivers to notify carrier management of suspended CDLs immediately following date of suspension notification.
- Establish a policy requiring all drivers to submit copies of all moving violations to carrier management within a designated timeframe.

#### Hazmat Carriers:

 Adopt standards for safe driving and special procedures for specific types of loads and equipment on different roadways and in varying conditions.

#### Seek Out Resources:

- You are encouraged to review your company's record at the following website: HTTP://
  AI.FMCSA.DOT.GOV/CSI. You will need to use your PIN Number that has been provided by the FMCSA. This
  website contains helpful safety resources. Please refer to the following resource numbers in the "Guidance"
  Section of the CSI web page that connects you with the reference materials in this website.
  - o Resource Number:
- Contact industry associations to get resources and ideas on safety improvement practices from other carriers in the industry.

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#### 27. VEHICLE MAINTENANCE BASIC PROCESS BREAKDOWN: Policies and Procedures

## **DESCRIPTION OF PROCESS BREAKDOWN**

#### BASIC SPECIFIC RECOMMENDED REMEDIES

Implement Safety Improvement Practices: The following are recommended practices related to Policies and Procedures.

- Develop a policy that ensures drivers are trained and complete daily vehicle inspection reports.
- Develop an effective system for drivers to communicate vehicle defects to management.
- Develop a procedure that ensures vehicle repairs are completed in a timely manner and ensures that repairs which have an impact on safety and/or safety compliance are repaired immediately.
- Develop a policy that ensures that vehicles identified to be fixed are repaired properly and in a timely manner.
- Develop a system of preventative maintenance and inspection to ensure safe and efficient fleet operations.
- Develop a policy requiring all drivers to submit copies of all inspections to carrier management within a
  designated timeframe.

# Passenger Carriers:

- Develop systematic procedures for critical maintenance items—for example, checking wheel- hublubrication levels according to the manufacturer's recommended inspection intervals, and regularly inspecting wiring and electrical systems, passenger seats, and emergency exits.
- Consider installation of fire-detection-and-suppression systems on current fleets and as purchase options on new coaches.

#### Seek Out Resources:

- You are encouraged to review your company's record at the following website: HTTP://
  AI.FMCSA.DOT.GOV/CSI. You will need to use your PIN Number that has been provided by the FMCSA. This
  website contains helpful safety resources. Please refer to the following resource numbers in the "Guidance"
  Section of the CSI web page that connects you with the reference materials in this website.
  - o Resource Number:
- Contact industry associations to get resources and ideas on safety improvement practices from other carriers in the industry.
- 28. To better understand your company's responsibilities under the Department of Transportation's Americans with Disabilities Act (ADA) regulations concerning accessibility of over-the-road buses, review the information on the Federal Motor Carrier Safety Administration's Web site at: http://www.fmcsa.dot.gov/rules-regulations/bus/company/ada-guidelines.htm
- 29. Notice: A pattern of and/or repeated violations of the same or related acute or critical regulations will cause the maximum penalties allowed by law to be assessed under Section 222 of the Motor Carrier Safety Improvement Act of 1999 (MCSIA). A pattern of violations means two or more violations of acute and/or critical regulations in three or more Parts of Title 49, Code of Federal Regulations discovered during any eligible investigation. Repeated violations means violation(s) of an acute regulation of the same Part of Title 49, Code of Federal Regulations discovered in an investigation after one or more closed enforcement actions within a six year period and/or violation(s) of a critical regulation in the same Part of Title 49, Code of Federal Regulations discovered in an investigation after two or more closed enforcement actions within a six year period.
- 30. Provide pre-trip safety information to motorcoach passengers. For information about the Basic Plan for Motorcoach Passenger Safety Awareness that was published by the Federal Motor Carrier Safety Administration, go to the Agency's Web site at: http://www.fmcsa.dot.gov/about/outreach/bus/bus-safety-awareness-plan.htm
- 31. Ensure that all vehicles are properly marked with your name or trade name and U.S. DOT number. If your vehicles are also periodically operating for other carriers, they must be marked with that carrier's name and U.S. DOT#.
- 32. Conduct periodic Internal reviews of your driver qualification, hours of service control, maintenance, accident analysis/reporting, training, and other safety systems to ensure continued compliance with the FMCSR.

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33. A complete Educational and Technical Assistance package entitled " A MOTOR CARRIER'S GUIDE TO IMPROVING HIGHWAY SAFETY" is available free on the FMCSA website to assist you in complying with the safety regulations. It contains many forms and documents useful for improving the safety of your operations. Check: www.fmcsa.dot.gov/factsfigs/eta/index.html.

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#### South Carolina Department of Public Safety - South Carolina State Transport Police

USDOT#	Legal: SEA TURTLE T	RANSPORTATION LLC	;		
2159569	Operating (DBA):				
	operating (bury).		<u> </u>		
MC/MX #:	ld #:		*	Federal Tax ID: (1999)	
• •	dit – New Entrant – Receipt		w/Audit:	Company Facility in the U.S.	
Scope: Entire Op	Deration	Territory: F			
Operation Types Inters	state Intrastate		• • •		
Carrier: N//	A Non-HM Bu	siness: Corporation			
Shipper: N//	A N/A Gr	oss Revenue:	<b>\$</b> 0	for year ending: 12/31/2011	
Cargo Tank:	N/A				
Company Physical Addres	36:	-	,		
1413 CLANCY ROAD					
MOUNT PLEASANT, SC	29466, UNITED STATE	S			
	OLAS MILLER				
Phone numbers: (1) 84	*	2)	Fax		
E-Mail Address cosis@wi		· · · · · · · · · · · · · · · · · · ·			
Company Mailing Address 1413 CLANCY ROAD	li.				<del></del>
MOUNT PLEASANT, SC	20466 LINITED STATES	2			
Report Summary	29400, UNITED STATE	<b>.</b>		1.50%	<u> </u>
Rep	ort		# of Pa	Qes	
•	A - General		2	<b>-</b>	
Part	B - Questions & Answer	8	8		
Part	B - Propsed Result		1	·····	
Part	B - Recommendations		6	<del></del>	
Audi	t Receipt Page		1	<del></del>	
		Total Pages:	18	<del></del>	
number of pages in	ing below, I acknowledge I dicated (above) for each d er they have been discuss	ocument. My signature do	of this reves not imp	iew/audit and agree with the total ly agreement with the findings of the	
QUESTIONS regarding	this report or the Fedreal	Motor Carrier Safety or			
	iles maybeaddress to the		s at:		
South Caro	lina State Transport Poli	ce / Motor Carrier Com	pliance Ur	nit	
10311 Wils	on Blvd. / P.O. Box 1993	, Blythewood, SC 2901	6		
Phone: 803	-896-5500 / Fax: 803-89				
	This SAFETY AUDIT w	rill be used to assess	your safe	ty compliance.	
Person(s) interviewed:					
Name: NICHOLAS MILL	LER	Title: PRES	IDENT		
Reported By:	Title:		Code:	SC0009 Date: 2/6/2012	

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Title:

Review Date: 2/6/2012

Received By:





USDOT#: 2159569

Review Date: 2/6/2012

# Part C

Corporate Contact: NICHOLAS MILLER

Corporate Contact Title: PRESIDENT

**Special Study Information:** 

Remarks:

Upload Authorized:

Yes No

Authorized by:

Date:

Uploaded:

Yes No

Failure Code:

Verified by:

Date:

2/6/2012 Review Date: 2/6/2012 Page 1 of 1

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